



BOARD MEETING MINUTES

Date: Friday May 19, 2017. 12:00pm
Venue: Jetpark Hotel and Conference Centre, Auckland

ATTENDANCE AND APOLOGIES

Apologies: Linda Kenny

Attendance: Greg McKeown - Chair (GM), Fran Hopkins (FH), Vaughan Uttridge (VU), Steve Dunbar (SD), Gareth Fleming (GF)
Jim O'Grady – Chief Executive (CE/JO)

CONFLICTS OF INTEREST

None

MINUTES OF PREVIOUS MEETINGS

Purpose: To confirm the minutes and resolutions of the previous meeting held April 7, 2017 (Conference Call)

Matters Arising:

Noted that in Item 3 (Standing Resolutions and Items for Ratification), the annual action plan and marking our game were not circulated to districts due to pending updates from the CRP Workgroup and the Board's AP process.

Noted in Item 2 (Items for Decision), Points 1 and 2 had yet to be included in the SNZ Board Policy Handbook. CE to update.

Resolution

That the minutes of the previous SNZ Board meeting held April 7, 2017 be approved as true and correct record of proceedings.

Moved: GM Seconded: GF Carried

STANDING RESOLUTIONS AND ITEMS FOR RATIFICATION

Resolution

Purpose: To apply for grant funding.

The SNZ Board agrees to apply for funding to support a range of activities as and when required.

Moved: SD Seconded: VU Carried

The SNZ Board agrees to apply to First Sovereign Trust for \$3,185 + GST of funding as a contribution towards the printing of coaching folders and brochures.

Moved: SD Seconded: VU Carried

The SNZ Board agrees to apply to Infinity Foundation Limited for \$2,257.39 + GST of funding as a contribution towards playing shirts for the New Zealand Secondary Schools Squash representative teams.

Moved: SD Seconded: VU Carried

Resolution

Purpose: To ratify an out of meeting decision (10/5/2017) to accept the application by Squash XL to become an associate member of Squash New Zealand Incorporated and Squash Auckland. (Details of the application had previously been circulated to the SNZ Board).

That the out of meeting decision by the SNZ Board (10/5/2017) to accept the application by SquashXL to become an associate member of New Zealand Squash Incorporated and Squash Auckland be ratified.

Moved: SD Seconded: VU Abstain: FH Carried (by majority)

Item 3

To ratify the Senior Selectors recommendations, as tabled at the meeting, for the SNZ Doubles team to compete at the World Doubles Championship in Manchester in August 2017.

The Team: Joelle King, Amanda Landers-Murphy, Paul Coll, Campbell Grayson, Evan Williams, Lance Beddoes, Zac Miller.
Head Coach: Glen Wilson. Manager: Wayne Werder.

Resolution:

That recommendations of the Senior Selectors for the SNZ team to compete at the 2017 World Doubles Championships be ratified.

Moved: VU

Seconded: SD

Carried

ITEMS FOR DISCUSSION

Item 1

The development of the Annual Plan and Budget for 2017 / 2018.

While recognising that much of the SNZ activity was BAU the following initiatives were identified for 2017 / 2018:

Participation Growth:	Promotional activities around key events on the national calendar A trail club development initiative focusing on capability and capacity to increase participation
International Success:	Establish a centre of excellence integrated with other sports Ensure SNZ can fill its player quota for international championship events
Welcoming Facilities:	Improve the look and feel of key national events to raise the standard Develop a "kit of Parts" including signage, catering, IT, etc Develop within the MoUs expected service levels for national events
Financial Health:	Allocate additional resource to commercial growth
Unified Delivery:	Use the mid-year presidents meeting to facilitate and develop a shared vision for squash in NZ with aligned strategic and annual operating plans

Once the SNZ AP had been updated a draft would be circulated to districts along with the revised CRP recommendations.

Item 2

CRP Workgroup Recommendations.

The draft recommendations of the CRP Workgroup, having been previously circulated, were discussed in detail at the meeting.

VU, a member of the group, provided further commentary on the recommendations. The Board made the following observations:

The Board felt that before the recommendations go to a wider audience, the "language" needed to be modified to provide greater clarity about the purpose and rationale for the recommendations e.g. there was concern expressed that the current club membership model was being totally dismissed in the recommendations. VU was asked to provide his thoughts on how this could be improved.

There was agreement that membership growth was only one measurement of participation growth. This would be a key theme of the joint planning session at the mid-year presidents meeting. Participation growth will require a broader focus.

The Board wanted to see an operating model for the proposed club initiative and the conclusions / options around point 5 in the recommendations. The SNZ Board was open minded to any model that drives participation growth.

Subject to understanding the operating model the Board wanted to understand what a club trial would look like e.g. measures of success, club selection, TOR, etc

The CE was asked to forward this feedback to the CRP Workgroup, along with a vote of thanks for the work done to date, with view of having the recommendations revised and ready for circulation to districts no later than June 15.

Item 3

Mid-year President's Meeting Agenda

The key items for the mid-year presidents meeting agenda were agreed as follows:

A co-ordination planning session to achieve 70% + alignment between SNZ and District annual plans for 2018

Incorporate the recommendations of the CRP Work Group which will be circulated for discussion prior to the meeting

The value and place of MoAs
National event rotation – proposal for a policy change
Technology roadmap – feedback on possible IT improvements

Item 4

Sportsville, Hutt Valley - Background

On May 3, GM and JO went to Wellington to meet the various parties including FPSC, MPSC, SW, FPS and HCC. These meetings provide further information about the current situation. GM and JO spoke in support of the project at the HCC finance committee meeting.

Pledges have been made by MPSC and SW. Various options to raise additional money were discussed with the clubs, SW and HCC. SNZ proposed an option of a capital contribution in lieu of levies payable by Club Kelburn to Squash Wellington. The offer was declined by the Squash Wellington Board on April 18.

Resolution:

It was agreed that a further proposal be submitted to the Squash Wellington Board and HVS.

Moved: GF Seconded: GM Carried

Item 5

SNZ Roadshow

A staff report on the roadshow and outcome was received by the SNZ Board.

Item 6

Squash NZ Office Lease (and NSC)

The CE had met with Justin Kean from WLC (10/5/2017) to discuss the lease and there was an indication that WLC may grant an extension for a further 12 months and review again at that time. This is yet to be confirmed but within the next 1-2 years the lease will be terminated and SNZ will need to relocate. WLC are open to a discussion about the NSC lease and have agreed to attend a trustee's meeting to start a conversation.

CE to report back to the SNZ Board post the next NSCT meeting on June 7 on the trust's plans regarding the lease.

Item 7

Squash Foundation

Nothing to report.

Item 8

Board Rotation

To review the Board rotation policy and appointments for the forthcoming year – deferred to the next meeting June 23.

Item 9

Operational round-the-table

SNZ Facilities Strategy - GF sought clarity around the purpose of the strategy and who should own squash facilities.

WJC, Tauranga – FH was available as the SNZ Board representative at the event

FOR INFORMATION

Squash Directors Report

Coaching and Development Directors Report

High Performance Managers Report

Meeting closed: 5:15pm

Chair:

Date:

MEETING SCHEDULE

December 13	Conference call
February 7	Conference Call
March 2	Jetpark, Auckland
March 31	Jetpark, Auckland
April 7	Conference Call
May 19	Jetpark, Auckland
June 23	Jetpark, Auckland
June 24	Jetpark Auckland - Presidents Meeting
July 22	Tauranga (Venue TBC)
August 22	Conference Call
October 6	Christchurch (Venue TBC)
December 2	Jetpark, Auckland - Forum, AGM
December 3	Jetpark, Auckland – Board Meeting