



## **Resolution**

**That the SNZ Board receives the financial reports as tabled.**

Moved: SD                      Seconded: GM      Carried:

## **ITEMS FOR DECISION**

### **Item 1**

SNZ Board Annual Work Plan

To adopt the updated Board Work Plan for the 2016 / 2017 year.

### **Resolution**

**That the SNZ Board adopts the Board Work Plan for the 2016 / 2017 year**

Moved: GM                      Seconded: GF      Carried:

### **Item 2**

SNZ Board Policy Handbook

To adopt the revised and updated Board Policy Handbook, subject to any changes that may be advised by the Board.

### **Resolution**

**That the SNZ Board adopts the updated Board Policy Handbook with the inclusion of the agreed additional comments:**

- 1. For clarity, the SNZ Constitution will always take precedence over policy**
- 2. The SNZ Board may exercise its right to have “Board only” sessions as and when required at Board and Subcommittee meetings**
- 3. That the Chair and CE be authorised to make corrections as required.**

Moved: GM                      Seconded: VU      Carried:

### **Item 3**

SNZ Board Evaluation

The last formal Board evaluation was undertaken in 2009. There was discussion in 2015 about using an online tool from Sport NZ/Boardworks but unsure if this went ahead. Sport NZ has provided some options for an evaluation process - to be discussed.

**It was agreed that the Board should proceed with an evaluation and that the CE contact John Page at Sport NZ to determine the cost and timeframe of a Board evaluation and investigate the cost and timeframe for using Compass. A decision on which option to choose to be made at the next Board meeting.**

### **Item 4**

Board Sub-Committees and Advisory Groups

To review the purpose and terms of reference for the various Board sub-committees and advisory groups and decide if they remain or are disbanded.

### **CE recommendations:**

Coaching advisory panel (CAP) – Adds real value to the development of the framework and resources. Retain.

High performance advisory panel (HPAP) – note conflicts of interest can and do arise. Fortunate to have a group of very experienced and highly skilled HP professionals at our disposal. Retain.

Grading List advisory panel (GLAP) – provides useful oversight of the grading list and its functions. Needs specific direction to be effective. The current composition of the GLAP is knowledgeable and competent. Retain.

IT advisory panel – yet to fill positions and confirm TOR. WIP.

CRP Work Group – a short term project with very specific TOR. Will cease to exist post mid-year presidents meeting.

Commercial sub-committee – provide effective advice and assistance to CE in relations to commercial matters. Retain.

Audit and Risk sub-committee – provides essential oversight of regulatory and fiscal matters. Retain.

HR sub-committee – performs annual CE review. Retain.

To discuss the SNZ Board secondment options and decide if any appointments should be made.

**Held over to the next Board meeting**

## **ITEMS FOR DISCUSSION**

### **Item 1**

Sportsville, Hutt Valley

Letters requesting support from SNZ had been received from Fraser Park, Mitchell Park and Squash Wellington. Discussion broadly considered the role of SNZ in supporting regions and clubs, levels of funding support to other regions and clubs, concern that squash appeared to be singled out for further capital contributions when it was just one member of a larger sporting hub, where the principle benefits lie, and the business models and trading and growth forecasts for both FPS and the clubs within it, including the squash club.

It was agreed that the CE obtain further information about the operating model for FPS including capital contributions, Opex, membership and business plans, then arrange a meeting with FPS, Squash Wellington, Fraser Park and Mitchell Park Squash Clubs.

### **Item 2**

CRP Work Group

The Board expressed a view that key outcomes included identifying the disconnects and their 'costs', identifying the advantages of removing the disconnects, developing options for change, and completing an options analysis. VU to provide this input to the next meeting.

CE to ask the CRP Work Group to provide a developing draft (including some of the above content) to the SNZ Board post their meeting April 11.

### **Item 3**

To initiate the APDS process and timeline for the 2017 / 2018 SNZ Annual Plan and Budget.

While most SNZ activity was BAU several items were flagged as possible new initiatives for 2017 / 2018:

- The establishment of the Squash Foundation
- Permanent use of the glass court
- Live scoring and the IT roadmap
- Special events that increase visibility
- The purchase of more mini squash courts to be used around the country
- Increase the service level at national events

It was agreed that the CE consider the above, other new initiatives and BAU, forward an 'early draft' planning document to the Board for approval for distribution to the districts so that progress could be made on co-ordinating SNZ and district plans for the mid-year presidents meeting.

### **Item 4**

SNZ Roadshow

SNZ staff to provide a report to the SNZ Board following the conclusion of the roadshow

**This item was not discussed and is deferred to the next meeting.**

### **Item 5**

Squash Foundation

An update on the proposed Squash Foundation was presented to the SNZ Board by the CE. In principle, it was agreed that the establishment of the Foundation should proceed along similar lines to those outlined in the update. CE to progress as required.

### **Item 6**

Squash NZ Office Lease

SNZ had received advice that the ground lease for the national office would not be renewed at the expiry date of 1 March 2018. It was agreed that the CE meet with WLC to get clarification of their plans for the SNZ office site and the NSC site. The CE to investigate options and costs for the relocation of the national office as well as the disposal of the building.

**FOR INFORMATION**

Reports were received from the Squash Director, Coaching and Development Director and the HP Manager.

Chair .....

Date .....

**MEETING SCHEDULE**

December 13	Conference call
February 7	Conference Call
March 2	Jetpark, Auckland
March 31	Jetpark, Auckland
April 7	Conference Call
May 19	Jetpark, Auckland
June 23	Jetpark, Auckland
June 24	Jetpark Auckland - Presidents Meeting
July 22	Tauranga (Venue TBC)
August 22	Conference Call
October 6	Christchurch (Venue TBC)
December 2	Jetpark, Auckland - Forum, AGM
December 3	Jetpark, Auckland – Board Meeting