COACHFORCE FACILITATOR

JOB DESCRIPTION

**POSITION TITLE:** Squash CoachForce Facilitator

**REPORTS TO:** Squash [District] Association [Board / Regional Manager] and

Coaching & Development Director of Squash New Zealand

**LOCATION:** [Location]

**HOURS OF WORK:** Casual (as needed)

**KEY RELATIONSHIPS:** Squash New Zealand staff

 Regional Squash District Association staff

 District CoachForce Officer

 Regional Sports Trust staff

 Squash Clubs and Venues throughout region

 Club CoachForce Coordinator

 Schools

 Coaches and Volunteers

**ROLE PURPOSE**

The Squash CoachForce Facilitator is responsible for providing education and development opportunities to Squash coaches within the [region], specifically:

* Providing coach learning module opportunities to up skill coaches.
* Assisting and supporting the ongoing development of coaches through resources and mentoring.
* Managing the coach recruitment process.
* Ensuring all coaches are recognised for their valuable efforts and commitment.

**KEY CONTRIBUTION AREAS AND STRATEGIC OUTCOMES**

**Coach Recruitment and Retention**

* To increase the number of trained Squash coaches.
* To increase the quality of active Squash coaches.
* To provide mentoring opportunities for Squash coaches to be supported.

**Coach Development**

* To promote the Squash New Zealand Coach Development Framework within the club and support coaches in their progression through the framework.
* To deliver coach development opportunities for all Squash coaches within clubs.

**Coach Recognition**

* To ensure all coaches feel well supported for their efforts and contribution

**Communication**

* Communicate at all levels effectively and efficiently to individual Coaches, Schools, Clubs and Squash New Zealand.

**PERSON SPECIFICATIONS**

**Essential**

* Understanding coaches, their role within a team/club, their needs and how to meet those needs.
* Outstanding communication, networking, reporting and presentation competencies.
* An understanding of how to develop and maintain effective relationships.
* Good customer service skills (listening, communication and mediation skills).
* The ability to relate and work with a wide variety of people.