**Hazard Observation Form**

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| --- | --- |
| Date: | Time: |
| Reported by: | |
| Is it a:  Hazard  Incident  Near miss  Improvement | |
| TYPE: (tick all applicable) | |
| Safety  Environment  Maintenance | |
| Process  Housekeeping  Other | |
| DESCRIPTION: | |
|  | |
|  | |
|  | |
| ACTUAL SEVERITY: (tick one) | |
| Insignificant  Minor  Moderate  Major  Significant | |
| POTENTIAL SEVERITY: (tick one) | |
| Insignificant  Minor  Moderate  Major  Significant | |
| ACTION TAKEN | |
|  | |
|  | |
|  | |