



Minutes of Squash NZ Board Meeting

- Held:** Tuesday September 24, 2013, Telephone Conference Call, 7.00pm
- Present:** Wayne Werder (Chair), Tony Johnston, Leah Goodhew, Linda Kenny, Andrew Eade, Tony Alexander and Jim O'Grady (Chief Executive)
- Apologies:** Toni-Maree Carnie
- Conflict of Interest:** Wayne Werder (Sport BoP) and Andrew Eade (Sport NZ) re Coaching Director's role
- Minutes:** The minutes of the meeting held August 23, 2013 were accepted as a true and correct record
Moved: LG / TJ Carried
- Matters Arising:** Following the mid-year presidents meeting districts had been invited to participate in an extended trial of the "License Fee" affiliation model in 2014. By the August cut-off no other district had been willing to trial the model, with the main challenge being the determination of the district collection method. It was agreed that JO prepare a one page information document for Board members to discuss with their buddies and target the following districts - Northland, Waikato, Canterbury and Midlands.
- TJ had circulated a set of Governance questions for the Board and it was agreed that TJ and WW would discuss further and include on the October meeting agenda.
- Resolutions:** The following "Out of Meeting" resolution was confirmed –
- 12/9/2013:** That the recommendations for venues to host National Events on the Squash New Zealand 2014 calendar be approved.

1. Management Reports

The management reports having been previously circulated were taken as read. There were no matters arising.

2. Finances

The SNZ financial reports to 31/8/2013 were approved as a true and correct

Moved: LG / LK Carried

TJ provided a report on the meeting of the A&R Committee held 10/9/2013, the minutes having been previously circulated to the Board. Neil McAra had joined the committee and provided valuable institutional knowledge and advice to the group.

The A&R Committee felt the level of cash reserves and the cash ratios were prudent for a not-for-profit organisation providing a 6-7 month operating buffer.

The A&R Committee would make contact with the auditors during the SNZ audit to answer any questions that might arise.

The year-end budget projection showed a break even situation before depreciation and provision for the NSC loan. The notes to the accounts provided explanations for income and expenditure variations.

3. Top of the South Clubs

Squash Wellington has advised SNZ they are considering disaffiliating seven clubs in the Nelson Marlborough region. JO provided an update of responses from the clubs and some possible options. TA advised that the Marlborough clubs were reasonably happy with the relationship with SW but support had dropped off over the last 2-3 years. It was suggested the clubs could adopt a user pays option and pay for products and service while remaining affiliated to SNZ.

In response to Squash Wellington's letter sent to SNZ, JO would write to the Board of Squash Wellington indicating that SNZ will work with the seven clubs to find a solution. At the same time SNZ will discuss a possible amalgamation with Squash Canterbury and develop a detailed options paper for the seven clubs to consider.

4. The Thorndon Club

The Thorndon Club had written to SNZ Board requesting a waiver of affiliation levies for 2014 while continuing to remain a full member of the association. The letter explained how the club was facing financial hardship and was struggling to meet its current commitments. The club had provided an unaudited set of accounts to SNZ for the current year but no recovery plan had been made available.

While the Board were sympathetic to the plight of the club and wanted The Thorndon Club to remain an affiliated member of both SNZ and Squash Wellington it did not support the waiver of affiliation levies. The Board agreed that to be a full member of the association a club must have paid or be in the process of paying (by agreement) any subscriptions due to the association. It was agreed that The Thorndon Club be given the option of a payment plan to meet its affiliation obligations for the current year and next year and that this option be renegotiated at the end of 2014.

Moved: TJ / LK

Carried

5. High Performance Review

A draft Terms of Reference for a high performance review, having been previously circulated, was approved by the Board. WW noted that because of cost the review would be conducted in house but with some independent consultation and review. With squash not in the Olympics the TOR should factor in a realistic expectation that future HPSNZ funding would not increase.

The key members of the steering group would include SNZ staff led by Michael Pittams with other invited members. The final report would be due at the start of 2014.

Moved: TA / LG Carried

6. WSF AGM Remits

The proposed change to the scheduling of the World Junior Men's and Women's Championships was discussed. The change, if adopted, would see the teams event combined and held every two years. The individual event would be held at a different time and location to the team's event every year.

The change would have a significant effect mainly because of cost. SNZ supports NZ junior teams competing overseas as they get the opportunity to participate in a combined individual and team's event at the same time, currently held every two years.

It is unlikely that SNZ could afford to send individuals to the World Individual event every year and to the World Teams event every two years. It would also impact on the budget cycle with marked fluctuations from year to year.

The Board agreed that it would not support this remit.

7. Rebranding

GSA Design would develop some new branding concepts and circulate to the districts prior to the SNZ agm. Following district feedback GSA would present to the agm a full proposal for rebranding at a national and district level along with potential costs.

8. Halberg Awards

A proposal to submit a nomination for a Lifetime Achievement Award had been circulated to the Board. It was agreed that the Hall of Fame committee undertake this nomination working with SNZ.

9. AGMs

Arrangements were in hand for the WSF agm in Christchurch. Delegate registrations had been slow but were now coming in. Guest speakers and presenters were mostly confirmed and details of the agenda were being finalised by WSF, SNZ and Grant Smith.

The SNZ AGM would be held on Saturday November 30 in Auckland. Notices of meeting had been circulated to all districts calling for nominations and remits which close October 21.

TMC had confirmed she would stand down as a co-opted Board member at the agm. WW, TJ and AE were standing down by rotation but were eligible to stand again.

10. Motions to Apply for Funding

The SNZ Executive Council agrees to apply for funding as and when required.

Moved: TJ / WW Carried

11. Next Meeting

Sunday, October 20, 2.00pm. Christchurch.

12. Meeting Closed ended 8.20pm