



MINUTES OF SNZ BOARD MEETING

Friday June 26, 2015, 12.30pm, Jetpark Hotel, Auckland.

Present: Tony Johnston (Chair), Linda Kenny, Matt Taylor, Steve Dunbar, Greg McKeown, Gareth Fleming, Dayne Far, Jim O'Grady (CE)

Apologies: Dayne Far and Matt Taylor - Lateness

Conflicts of Interest: None

Items for Decision

1. Purpose

To confirm the minutes of the previous meeting held May 8, 2015.

Resolution:

That the minutes of the previous SNZ Board meeting held May 8, 2015 be approved as a true and correct record of proceedings.

Moved: Greg McKeown / Linda Kenny

Carried

Matters Arising from the Minutes

None

2. Purpose

To apply for grant funding.

Resolution:

The SNZ Board agrees to apply for funding to support a range of activities as and when required.

Moved: Gareth Fleming / Linda Kenny

Carried

3. Purpose

To confirm the Out of Meeting Resolutions.

3a That the SNZ Board agrees to recommendations **a, b and c**, as below, with regard to the proposed support for Squashgym, Palmerston North and that the CE inform James Watts, Vice President of Squashgym, of this decision no later than May 11.
Recommendations

- a) SNZ agrees to defer payment of the current 2014 / 2015 outstanding affiliation levies until April 2016. In April 2016 Squashgym commence monthly payments of \$1,200 to discharge the outstanding debt.
- b) SNZ provides no immediate financial support other than the deferred payment of the outstanding affiliation levies
- c) SNZ would, as a last resort, give consideration to providing some support if the club needs money to meet its short term cashflow requirements. The level of support to be determined once the legal bill is settled in full, debenture income is confirmed and an arrangement is in place with IRD for the outstanding GST and PAYE. By this time an accurate cashflow forecast, budget and trading figures should be able to support such a request.

3b Based on the recommendation from the HPAP, Robbie Wyatt be appointed as the coach / manager for the YCWG team to Samoa in September 2015.

3c The SNZ Board ratifies the recommendation from the Junior Selectors that the four (4) players listed below be selected for the World Junior Girls Team in 2015, and that the fifth player, Kaitlyn Watts, who was selected as a non-travelling reserve, be invited to attend at her own expense.
Eleanor Epke, Abbie Palmer, Juee Bhide and Nadia Hubbard

3d The Squash New Zealand Board approve the capital expenditure of \$1,150.00 + GST for the purchase of a 4.8m Scaffold System for Club Kelburn.

Resolution:

Having previously approved the Out of Meeting Resolutions by email the SNZ Board reconfirms that they are true and correct.

Moved: Steve Dunbar / Linda Kenny

Carried

4. Purpose

To confirm the decision to enter into an agreement to distribute the Dunlop squash ball in New Zealand.

The Commercial sub-committee supported the proposal for SNZ to import the balls and become the NZ distributor. A draft distribution agreement had been received for the SNZ Board to approve. Independent legal and accountancy advice was sort to confirm that the terms and nature of the agreement were acceptable.

Resolution:

That SNZ enter into an agreement to distribute the Dunlop squash ball in NZ subject to the approval of the final draft by the SNZ Commercial Sub-Committee before signing and that SNZ have a separate agreement with Penryn Trading for the distribution of the squash ball.

Moved: Steve Dunbar / Gareth Fleming

Carried

5. Purpose

To approve the financial reports for SNZ and Club Kelburn

Resolution:

The financial reports for SNZ and Club Kelburn to 31/05/2015, having been previously circulated, were accepted as a true and correct record.

Moved: Greg McKeown / Gareth Fleming

Carried

6. Purpose

To appoint a manager / coach for the SNZ senior men's team to compete at the world Championships in Kuwait, December 2015.

Expressions of interest were received from Paul Hornsby, Kashif Shuja and Tomi Niinimaki. The HPAP, excluding Kashif Shuja, considered the qualifications of the candidates and recommended that Kashif Shuja be appointed to the role.

Resolution:

That Kashif Shuja be appointed as the manager / coach of the senior men's team in 2015.

Moved: Linda Kenny / Matt Taylor

Carried

Items for Discussion

1. SNZ Strategic Plan 2016 - 2021

GM provided an overview of the updated plan which had been circulated to district presidents and administrators. Sport NZ had reviewed the draft plan and along with feedback from the presidents a number of changes had been incorporated into the updated document.

There was general consensus amongst the board on the 5 strategic outcomes and goals. The focus for the presidents meeting would be deciding on the actions to achieve the outcomes.

2. Mid-Year Presidents Meeting

Purpose

The primary focus of the meeting was to ensure the Board was on the right track with the strategic plan and that the attendees agreed on the strategic outcomes of the plan and provided input on the actions required to achieve those outcomes. An opening power point presentation would provide an overview of the expectations of the meeting and provide context for the other supporting presentations.

The proposed agenda items for the meeting included -

Welcome and meeting overview
SNZ score card and financial presentation - JO
Strategic plan 2016 – 2021 presentations – GM
Sport NZ Community Sport strategy – Luke Morris, SNZ
Sport Delivery – Paul Jamieson, Kelly Sports
HP Update – Paul Wright
Commercial Strategy - Jo
District buddy reporting templates – GF
General Business

Following the meeting a further draft plan would be produced to incorporate the output from the meeting and this would be circulated to presidents and others for more feedback. Work would also commence on the annual plan and budget.

3. Sponsorship Consultancy Proposal

JO provided an update on progress with HTG. Contact had been made with several potential partners to gauge interest and a meeting had been held with one interested party with a formal proposal to be submitted in the near future.

HTG wanted to conduct a survey of the squash membership to get an indication of interest in various products and services and if possible to get some more information about member demographics.

The Board felt it was important to remain engaged with the districts throughout this process not only to keep them informed but also to be aware of possible regional partnerships.

JO to follow up with HTG re NZME.

4. World Junior Women's Championships 2017

Following recent discussions with Squash Canterbury and the ChCh SC there still remains a high degree of uncertainty about the venues and an organising committee. The ChCh SC is meeting with the Cashmere Club at the end of June to decide on a Heads of Agreement to build the courts. While the courts might be finished in time for an event in 2017 there is still a lot of work to do and it remains a possibility, not a certainty.

SNZ had written to the Squash Canterbury Board asking for a decision on hosting the event. They had responded by saying they were not in a good enough position to commit to this event. If for some reason it stays uncommitted and they felt in a few months the position was different they might reconsider, but that combined with the time needed to raise the funds seemed unlikely. There were a number of facility risks and also significant economic risks. They felt it would have been good to have been in a position where there was more momentum in terms of facilities etc but the reality is that at present they aren't there.

The Board noted the benefits of hosting the event in New Zealand but also that four green flags were required: confirmed appropriate venue, committed local event management team, committed external funding, and a financial plan that demonstrates a low financial risk to Squash New Zealand, the District and participating club(s).

Resolution:

Because of the uncertainty surrounding the venue and an organising committee, combined with the decision by Squash Canterbury not to host the event, it was agreed that SNZ should not proceed with a tender to host the event in Christchurch. The CE would advise CCC of this decision in a scheduled conference call on 30/6/2015.

It was also agreed that other districts be offered the opportunity to host the event as soon as possible. If an alternative EOI was received the CE would discuss with Major Events the option of moving the funds to another district. Subject to that EOI of interest being approved by the SNZ Board the CE would then inform WSF of the alternative host.

The CE would then work with the host to prepare a formal tender to be submitted to WSF, subject to approval by the SNZ Board.

Moved: Greg McKeown / Linda Kenny

Carried

5. Club Kelburn Management Fee

It was agreed that this item be removed from the agenda as the original rationale for proposing a management fee was no longer relevant.

6. The National Squash Centre

At the request of the CE, Neven Barbour, executive officer of the NSCT, was invited to talk about recent developments at the NSC. The centre manager, Trevor Colyer, had resigned and would finish mid-October. The trustees had discussed the options and proposed that SNZ might look at taking over the management of the centre. Squash Auckland supported this proposal and viewed it as a good opportunity.

Neven went on to talk about the possibility of SNZ relocating its office to the centre and building Stage 2 either for additional courts or a home for the glass court. He explained the original vision for the centre was to be a home for squash and that both SNZ and SA would be located there. The national squash centre would be the shop window for the sport and a dedicated high performance centre. He viewed this as an opportunity for the SNZ Board to make a difference for squash in NZ and the Auckland region. The Board were encouraged to give the idea some further thought with a view to making a decision as to whether or not it was worth pursuing.

The Board briefly discussed the options outlined as follows:

1. That with respect to Squash New Zealand operating the centre, that the Board could see some advantage in this and requested the CE to progress draft agreement details with the NSCT for both parties' consideration
2. That with respect to the long-term development of the centre, that the Board would consider various options and respond to the NSCT in July
3. That the CE forward the Board's thanks to Neven for coming to the meeting and his informative presentation.

General Business

1. Auditors Letter

It was agreed that the auditor's recommendations had been noted and actioned where appropriate and nothing further was required at this stage.

2. Board Sub-Committees

There was nothing further to report from the Board sub-committees. It was agreed that Luke Morriss would contact the Squash Committee to get feedback on the Sport NZ CS investment plan and he would forward the Q&A emails from Sport NZ.

3. Next Meetings

August 22, 2015. 9.00am - 1.00pm. Christchurch. (To coincide with the NZ Senior Nationals)
October 16, 2015. 12.00pm – 6.00pm. Napier. (To coincide with the NZ Masters)

Final details to be confirmed with the national office.

4. Meeting Closed 5.50pm