



BOARD MEETING MINUTES
Date: Friday August 19, 2016, 12:00pm
Venue: Jetpark Hotel and Conference Centre, Auckland

ATTENDANCE AND APOLOGIES

Apologies: Fran Hopkins

Attendance as follows.

Board: Greg McKeown - Chair (GM), Steve Dunbar (SD), Gareth Fleming (GF), Linda Kenny (LK), Tony Johnson (TJ), Jim O'Grady – Chief Executive (CE/JO)

CONFLICTS OF INTEREST

None were noted

STAKEHOLDER INPUT

Sir John Wells, Chair WMG2017 and Kris Bird, Manager Sports and Venues, provided a presentation on the WMG2017 and an update on registration to date.

MINUTES OF PREVIOUS MEETINGS

Purpose: To confirm the minutes and resolutions of the previous meetings held June 24, 2016.

Matters arising from minutes:

Joanne Williams, team coach/manager WJG2017, has been asked to review the squad preparation for the event in 2017 with a view to maximising the chances of success at the WJC event in 2017.

Resolution

That the minutes of the previous SNZ Board meeting held June 24, 2016 be approved as true and correct record of proceedings.

Moved/Seconded: GM/SD Carried.

Attachments: Minutes of the SNZ Board Meeting held June 24, 2016

STANDING RESOLUTIONS AND ITEMS FOR RATIFICATION

Resolution

Purpose: To apply for grant funding.

The SNZ Board agrees to apply for funding to support a range of activities as and when required.

Moved/Seconded: GM/SD Carried.

Resolution

Purpose: To ratify the out of meeting decision to endorse the nomination of Gerard DeCourcy for the position of Vice President of the World Squash Federation at the 2016 WSG agm.

Resolution

That the nomination of Gerard DeCourcy for the position of WSF Vice President be ratified.

Moved/Seconded: GM/SD Carried

Attachment: Supporting letter from WSF VP candidate.

Resolution

Purpose: To ratify the out of meeting decision to appoint Gerard DeCourcy as the SNZ delegate to the 2016 WSG agm.

Resolution

That Gerard DeCourcy be appointed as the SNZ delegate to the 2016 WSF agm. As the NZ delegate he would make presentations to WSF on the WMG2017, WJG2017 and rule changes to the championship regulations.

Moved/Seconded: GM/SD

Carried

CE REPORT

The CE Report was received.

Matters arising:

The Board requested a more detailed analysis of the membership data.

Review expenditure to YE to see if any items could be brought forward.

CE to provide reports on P2P trends.

Performance of HTG to be monitored closely to KPIs achieved.

It was agreed that a coaching framework was necessary and the coaching modules are tools for districts to use.

Attachment: CE Report

FINANCIAL REPORTS

Financial Reports SNZ and Club Kelburn

The financial reports as circulated were received and adopted. There were no matters arising.

Attachments: SNZ and Club Kelburn financial reports for May, 2016

ITEMS FOR DECISION

Item 1

To adopt the SNZ Annual Plan and Budget for 2016/2017

Having consideration for the SNZ Strategic Plan – Squash on the Move – the SNZ Board discuss and move to adopt the SNZ Annual Plan and Budget for 2016/2017.

Draft Points of agreement:

Appoint a HP manager. The scope and nature of the role to be confirmed by the CE.

Maintain a contracted role for a commercial manager.

Develop iSquash further utilising the latest technology.

Investigate business case for Interactive Squash.

Maximise promotional opportunities around the WMG2017 and WJG2017.

Assist districts and clubs with delivery with a focus on high growth areas.

The annual plan priorities be divided into quarterly timeframes for reporting and to measure progress.

Noted that SNZ has a commitment to Sport NZ for a Community Sport investment that includes coaching and development.

SD suggested that SNZ establish a contestable fund for district participation campaigns.

The Board agreed to review the annual plan priorities and budget and provide feedback to the CE within one week.

Item 2

To ratify the nomination criteria for Squash at the 2018 Commonwealth Games.

The nomination criteria applies to:

- (a) All Athletes wishing to be considered for nomination to the Games Team to compete in the Games in an Individual or Team Event; and
- (b) SNZ, including its SNZ Selectors, who wish to nominate Athletes to NZOC to be considered for selection to the Games Team for the Games.

Resolution

That the nomination criteria for Squash at the 2018 Commonwealth Games be adopted.

Moved/Seconded:

Attachment: Nomination Criteria

ITEMS FOR DISCUSSION

Item 3

HP Strategy Update

A draft high level strategic plan had been circulated to stakeholder groups for consultation. Based on strong support for the framework the next phase is to bring together the HP development group to develop the operational plan and budget.

Attachments: HP Strategy Documents (2)

Item 4

Board Rotation

To review the Board rotation policy and appointments for the forthcoming year.

The Board discussed skill based appointments and agreed that HP and IT were two areas where there appeared to be a skill shortage. Individual Board members were asked to confirm their desire and availability for Board positions.

Attachment: Board Rotation Schedule

Item 5

Squash Foundation

An update on the proposed Squash Foundation and philanthropic contributions to Squash New Zealand. It was noted:

That there be flexibility for donors to give to specific causes.

Donors should be able to nominate where their contributions go?

A question was asked if donations could be used immediately rather than being invested in a fund.

Details to be clarified by the next Board meeting.

Attachment: Squash Foundation proposal and update

Item 6

End of Year Awards

An update on the SNZ year-end awards and Hall of Fame dinner. It was suggested the event be combined into one day with the agm in the morning and the dinner in the evening.

Item 7

Operational round-the-table

SD asked about the TDC scheduled for the Wellington region. CE to confirm what happened.

GF/SD asked how SNZ could implement PAR11 for all junior national events. It was suggested that this could be achieved by stating that it was "Under International Rules". Recommendations had been received from Kashif Shuja, SNZ HP Manager, supporting this change and endorsed by other HP coaches. It was proposed this be discussed at the SNZ annual forum.

SD suggested that streaming footage might be sold to Sky and PSA TV. CE to investigate.
TJ proposed the Board develop and adopt an Audit and Risk management plan.
TJ and JO, along with Willie Bicknell, had visited the Mid Canterbury clubs to discuss re-affiliation.
Those attending were generally supportive but further work will be required on a club by club basis.
TJ to talk to Aon about club insurance for the Mid Canterbury clubs.

FOR INFORMATION

Squash Directors Report
Coach/Development Directors report

MEETING SCHEDULE

~~November 28 – Auckland~~
~~February 12 – Auckland~~
~~April 29 – Mt. Maunganui, Bay of Plenty.~~
~~May 27 – Conference Call~~
~~June 24 – Auckland~~
~~August 19 – Auckland (Nationals Remuera)~~
September 30 – Hamilton
December 3/4 – Auckland - Forum, Awards (combine with HoF dinner)
December 3/4 – Auckland - AGM, Board

Meeting Finished 5.25pm

Signed:



Chair
Squash New Zealand Board

Date 30/9/2016